



## ST. MARY'S EPISCOPAL CHURCH

12291 RIVER ROAD RICHMOND, VA 23238

[WWW.STMARYSGOOCHLAND.ORG](http://WWW.STMARYSGOOCHLAND.ORG)

### **Director of Youth Formation**

#### *Overview:*

St. Mary's Episcopal Church in Richmond, Virginia is seeking a person who feels called to serve as the Director of Youth Formation and to share in the ministry of our parish. This position is responsible for the ministry with our 6<sup>th</sup> through 12<sup>th</sup> grade students with an emphasis on building Christian community, forming lifelong disciples, and supporting their identity as beloved children of God. The Director will serve as a crucial member of our team-oriented staff where mutual support and collaboration are highly valued.

#### *Major Goals*

- Envision, plan, and carry out programming that supports the spiritual life of the youth of the parish
- Connect the youth to the larger life of the parish and their place as full members of the congregation
- Recruit, train, and equip lay volunteers to serve the youth ministry
- Foster connection and a supportive relationship with the youth families, especially being available in major transitions or times of need

#### *Additional Responsibilities*

- Hold regular fellowship events for middle and high school students
- Coordinate and lead summer youth trips
- Plan special events and retreats, especially including those parish youth programs offered by the diocese
- Organize and implement local outreach projects with support from the parish Outreach Committee
- Lead and preparing the Confirmation Class, with the support of adult leaders
- Oversee the Acolyte Ministry with support from two adult leaders
- Provide a safe, supportive environment that is in compliance with Safe Church Guidelines (given by the diocese)

- Integrate youth in special events of the Church Year, including the Blessing of the Keys, Christmas Pageant, Pancake Supper, Easter, and Children and Youth Sunday
- Be responsible for the youth budget and the right use of financial resources, with assistance from the Executive Director
- As able, support youth outside of normal programming through attending sporting events, sending birthday cards, or other creative and appropriate points of connection
- Communicate all youth updates to youth families and provide highlights to the wider parish with assistance from with the Director of Communications
- Oversee the Youth Ministry Committee

#### *Staff and Church Relations*

- Report to the Associate Rector for support and supervision
- Attend weekly Staff meetings, monthly Program Staff meetings, and Youth Formation Committee Meetings
- Regularly attend Sunday morning worship
- Collaborate with the Children's Ministry, when appropriate
- Occasionally pitch in on projects and events for the wider parish, especially being present when youth will be involved

#### *Minimum Qualifications & Key Skills*

- 4-year college degree or 4+ years qualified, relevant experience
- Valid driver's license
- Willing to submit a background check
- A mature person of faith with a deep understanding and appreciation of Scripture, theology, and the Episcopal Church
- Strong organizational and communication skills
- Relationally gifted and passionate about authentic connection

#### *Compensation*

This is a full-time position with competitive compensation and full benefits including health insurance and contributions to the Lay Pension Program of the Church.

#### *To Apply*

Please send a cover letter providing an introduction of yourself along with a resume including at least two references. Please send all materials to:

The Rev. Kilpy Singer  
 ksinger@stmarysgoochland.org